



**Chemung County Medical Reserve Corps**  
**Registration in our New Volunteer Registration System**  
*(For information on the national initiative go to: [www.medicalreservecorps.gov](http://www.medicalreservecorps.gov))*

Members of the Medical Reserve Corps (CCMRC) are requested to update information in the new database. To update your information, carefully type this URL into your browser:

<http://www.nyhealth.gov/servny?prog=6>

(I can send this to you electronically if you email me with a request at [jhyatt@stny.rr.com](mailto:jhyatt@stny.rr.com).) You will then register through the Emergency System Advanced Registration- Volunteer Health Professional (ESAR-VHP). The process of registering and updating your volunteer information in this new database will take about ten minutes and ensure your status as a volunteer remains active and that we can reach you easily if we need your services.

If you <b>DO HAVE</b> an active HPN account	If you <b>DO NOT</b> have an active HPN account go to the URL listed above
<p>Just click on the “<i>Join Now</i>” button on our home page at the URL shown above. Upon clicking the “<i>Join Now</i>” button you will be asked for your user name and password.</p> <p>If you <b>do have</b> an active Health Provider Network (HPN) user account please use that ID and Password to log into the volunteer system. Then click the <i>start</i> button and on the next screen enter your <u>PIN</u> provided to you on the attached sheet (this step is necessary to match you against your profile in the new database). Please note, the PIN is case-sensitive and must be entered exactly as written.</p>	<p>If you <b>do not have</b> an active Health Provider Network (HPN) user account, please follow these instructions to “<i>REGISTER FOR A USER ACCOUNT</i>”:</p> <ol style="list-style-type: none"> <li>1. Enter your first and last name and check the Privacy Statement acknowledgement.</li> <li>2. Enter a user name and password you can remember. (password is 8 characters, a combination of letters and numbers, no other symbols)</li> <li>3. Answer 6 of the 27 security questions.</li> <li>4. Enter the Security Check displayed on page 4.</li> <li>5. Next you will come to a page that says “NYSDOH Account Registration complete”.</li> </ol> <ul style="list-style-type: none"> <li>• Scroll down that page and click on <i>Volunteer Program</i> and you will be returned to the original volunteer log in page.</li> <li>• On that page click <i>JOIN NOW</i> and on the next screen enter your new user name and password.</li> <li>• Click <i>start</i> and on the next screen enter your <u>PIN</u> included in the attached sheet. Please note, the PIN is case-sensitive and must be entered exactly as written. (This step is necessary to match you against your profile in the new database.)</li> </ul>

Please review all pre-populated screens to update and complete all required fields in the form. This will take about 5 minutes. Watch your registration progress on the panel to the left.

If you have specific questions while completing the application or if you have questions about CCMRC contact me at **737-2826**. There is a NYS helpdesk set up to assist you. So you can call them at: **1-866-529-1890** M-F 8 AM to 5 PM. Be sure to mention the Volunteer System.

Thank you for taking the time to complete this registration process and for your continued commitment as a volunteer with Chemung County Medical Reserve Corps.

Joyce Hyatt, Coordinator  
 Chemung County Medical Reserve Corps