

# 2020-2021 Pre-Kindergarten Registration during COVID-19 Closing

**EMAIL Registration Deadline- JUNE 1st, 2020**

**Open to All District Residents**

***Child Must be 4 years old on or before December 1, 2020***

PLEASE EMAIL THE FOLLOWING INFORMATION TO Mrs. Collen Dengler at [cdengler@gstboces.org](mailto:cdengler@gstboces.org)

- Name of Child(ren) for Pre-K
- Childs Birth Date
- Parents Name
- Current Elmira Heights Address and phone number

**Once the Elmira Heights District Office is re-opened you will be requested to bring in the following information for completion of the registration process.**

**Bring the following items to the \*District Office between 8a.m. and 4p.m.:**

*\*District Office is located at Edison High School at 2083 College Ave*

- Birth certificate (government-issued)
- Landlord Signed Lease agreement or mortgage contract
- Current bill or mail with address affixed
- Custody papers (if applicable)
- Updated immunization records
- Registration Paperwork (available at <http://www.heightsschools.com/uploadeddocs/registration.pdf>)

## **Some Facts about Our Pre-Kindergarten Program:**

- Classroom are limited to 18 Students per class with one teacher and one teacher aide or 20 students with one teacher and two aides (mandate per NYS Education Department)
- Parents MUST provide transportation
- Certified teacher and classroom aide in each classroom
- Program follows NYS standards and curriculum for Pre-Kindergarten

**Please Call the Elementary Office at 734-7132 with Any Questions**

The registration deadline for our Pre-K program will be **June 1st, 2020**. Please note that Pre-K registration is not a first come first serve process. All families who register before the deadline of **June 1st, 2020** will be eligible for entry into the Pre-K program. **If the total number of registered eligible Pre-K students exceeds 18 per classroom, a lottery may need to be held to fill the slots. If a lottery is necessary, you will be notified in writing as to the time, place, and process.**

If you have already registered your child requesting a slot for Pre-K for the 2020-2021 school year, you can call the Cohen Elementary Main office to confirm your information is on file. We will notify you if a lottery needs to occur.

**\*\*\*\* Very Important:** If you have previously submitted an admission's application and are no longer interested in your child's placement in the Pre-K program, please call the Cohen Elementary office immediately at 734-7132.

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# 2020-2021 **Kindergarten** Registration during COVID-19 Closing Registration and Screening

Do you have a child turning 5 on or before Dec. 1, 2020 and ready to enter kindergarten next year at Cohen Elementary School?

PLEASE EMAIL THE FOLLOWING INFORMATION TO Mrs. Collen Dengler at [cdengler@gstbooces.org](mailto:cdengler@gstbooces.org)

- Name of Child(ren) for Kindergarten
- Childs Birth Date
- Parents Name
- Current Elmira Heights Address and phone number

**If your child is currently enrolled in the Cohen Elementary Pre-Kindergarten program you are not required to re-register your child for Kindergarten.**

**If your child is new to Cohen Elementary School: Once the Elmira Heights District Office is re-opened, you will be requested to bring in the following information for completion of the registration process.**

**Bring the following items to the \*District Office between 8a.m. and 4p.m.:**

*\*District Office is located at Edison High School at 2083 College Ave*

- Birth certificate (government-issued)
- Landlord Signed Lease agreement or mortgage contract
- Current bill or mail with address affixed
- Custody papers (if applicable)
- Updated immunization records
- Registration Paperwork (available at <http://www.heightsschools.com/uploadeddocs/registration.pdf>)

All registration information must be taken to the District Office *before* your child can be given a kindergarten screening appointment. After the elementary office has received confirmation that the registration has been completed, you will be contacted for a screening appointment

Contact the elementary school at 734-7132 with any questions. Students should be registered by **June 1, 2020**. Screening appointments will be scheduled for August 2012.